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The West Bengal State Co-operative Bank Ltd.

H.O. 24A, Waterloo Street, Kolkata-700 069

.....Branch

APPLICATION FORM FOR SANCTION OF PERSONAL LOAN

The Branch Manager

The West Bengal State Co-op. Bank Ltd.

.....Branch

(Affix recent passport
size photograph duly
attested)
(B/W or coloured)

I/We submit the following information for sanction of "Medium Term loan of Rs. _____
(Rupees _____ only) under

Personal Loan Scheme :

1. **Name of Applicant (S)** : _____

2. **Father's/Husband's Name** : _____

3. **Address & Telephone No.**

a) **Office** : _____

Phone No. _____

b) **Residence** : _____

c) **Mobile** : _____

4. **Date of the Birth
of the Applicant** : _____

5. **Occupation** **Service-holder**
(Please tick the appropriate box) **Self-employed**

6. **Particulars of Service in case of Service-holder : Details of Employer :**

i) **Name of the Organisation :** _____ v) **Persent rank :** _____

ii) **Address :** _____ vi) **Date of Retirement :** _____
With out extension)

iii) **Date of joining :** _____ vii) **Whether any departmental**

iv) **Whether permanent/
confirmed :** _____ viii) **Whether Applicant is under**
Suspension by the Employer: _____

7. **Particulars of Self-employment in case of self-employed :**

i) **Nature of self-employment** : _____

ii) **Date of Ccmencement** : _____

iii) **Registration No. & Date** : _____

8. For Self-employed Professional, give PAN/GIR No. _____
 (Attach copy of Income-tax Return/Income-tax Clearance for last 3 years with self statement of Income)

9. Purpose : _____

10. Proposed instalments for repayment : _____

11. Salary particulars of employed Applicant:
 (Attach latest Salary Certificate from employer showing monthly gross salary, deduction, take-home pay etc.)

i) Total salary drawn : _____

ii) Total deduction from salary : _____

iii) Net take-home Pay : _____

12. Income particulars of Self-employed Applicant:
 (Attach self-income slip and last Income-tax Return duly acknowledged and/or last Professional Tax Return duly acknowledged and money receipt thereof)

i) Gross Monthly Income : _____

ii) Net monthly surplus after meeting all expenses : _____

iii) Gross Annual Income : _____

iv) Net annual surplus after meeting all expenses : _____

13. Nature of Account, if any, maintained with the Bank with A/c. Number (Details) :

14. If Applicant does not have Account with West Bengal State Coop. Bank Ltd., mention name of Bank, Branch and nature of a/c. maintained with other Bank.

15. Xerox copy of NSC/KVP/Term Deposit Receipt/Life Insurance Policy and last Insurance Premium Receipt (if required to be deposited as Collateral Security)

16. Details of proposed Guarantors :

1. Name : _____

2. Address : _____

: _____

1. Name : _____

2. Address : _____

: _____

17. Whether the Applicant has taken any other loan from any other Bank/Company/Institution and the Loan is pending.

18. Any other information.

I hereby declare that the information given in this Application Form are true and correct to the best of my knowledge and if any of the information turns out to be false or incorrect after release of loan I shall be bound to repay the outstanding loan and interest as soon as Bank decides to call back the same.

I have also read the relevant terms and conditions of the Bank, understood them fully and undertake to abide by the same till the loan is repaid in full by me.

1. Signature in full : _____
2. Specimen signature
as per Bank's record : _____
(For Bank's a/c. holder)
3. Name in full : _____

Place : _____

Date : _____

N.B. The application form to be submitted along with copies of Salary Certificate, Bank statement for last 3 months, recent Electric/ Telephone Bill, Voter Identity Card/ Ration Card, PAN Card etc.

OBSERVATION OF BRANCH/REGIONAL MANAGER